

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING
HR STUDY SESSION**

TUESDAY

10:00 AM

10/08/2019

Board members present: Cory Wright, Brett Wachsmith, Laura Osiadacz

Others: Greg Zempel, Neil Caulkins, Chris Horner, Gene Dana, Clay Myers, Kady Porterfield, Lisa Young, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:04 AM.

EXECUTIVE SESSION - POTENTIAL LITIGATION - RCW 42.30.110(I) TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY MATTERS RELATING TO AGENCY ENFORCEMENT ACTIONS, OR TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY LITIGATION OR POTENTIAL LITIGATION TO WHICH THE AGENCY, THE GOVERNING BODY, OR A MEMBER ACTING IN AN OFFICIAL CAPACITY IS, OR IS LIKELY TO BECOME, A PARTY, WHEN PUBLIC KNOWLEDGE REGARDING THE DISCUSSION IS LIKELY TO RESULT IN AN ADVERSE LEGAL OR FINANCIAL CONSEQUENCE TO THE AGENCY. THIS SUBSECTION (1)(I) DOES NOT PERMIT A GOVERNING BODY TO HOLD AN EXECUTIVE SESSION SOLELY BECAUSE AN ATTORNEY REPRESENTING THE AGENCY IS PRESENT. FOR PURPOSES OF THIS SUBSECTION (1)(I), "POTENTIAL LITIGATION" MEANS MATTERS PROTECTED BY RPC 1.6 OR RCW 5.60.060(2)(A) CONCERNING: (I) LITIGATION THAT HAS BEEN SPECIFICALLY THREATENED TO WHICH THE AGENCY, THE GOVERNING BODY, OR A MEMBER ACTING IN AN OFFICIAL CAPACITY IS, OR IS LIKELY TO BECOME, A PARTY; (II) LITIGATION THAT THE AGENCY REASONABLY BELIEVES MAY BE COMMENCED BY OR AGAINST THE AGENCY, THE GOVERNING BODY, OR A MEMBER ACTING IN AN OFFICIAL CAPACITY; OR (III) LITIGATION OR LEGAL RISKS OF A PROPOSED ACTION OR CURRENT PRACTICE THAT THE AGENCY HAS IDENTIFIED WHEN PUBLIC DISCUSSION OF THE LITIGATION OR LEGAL RISKS IS LIKELY TO RESULT IN AN ADVERSE LEGAL OR FINANCIAL CONSEQUENCE TO THE AGENCY.

The Board entered executive session at 10:04 AM to discuss a potential litigation matter with an anticipated length of five minutes and no anticipated action. The Board exited executive session at 10:09 AM. No action taken.

The Board entered executive session at 10:10 AM to discuss a second potential litigation matter with an anticipated length of 10 minutes, and no anticipated action. At 10:20 AM the Board extended executive session for five additional minutes. At 10:25 AM the Board extended executive session for an additional 10 minutes. The Board exited executive session at 10:35 AM. No action taken.

APPROVED
11/5/19

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DISCUSSION/DECISION – ARENA SEATING PROJECT

Commissioner Wright requested that this topic be tabled until Maintenance Director Egan is available for the discussion. HR Director Young requested Board decision on the status of the stipend. The Board indicated they would like further policy discussions surrounding stipends, but agreed to continue the project management stipend for Director Egan until the project is turned over to KVEC Director Porterfield, who will then be eligible to receive the stipend with Board approval.

DISCUSSION/DECISION – MAINTENANCE SERVICES

HR Director Young briefly summarized the separation of Maintenance Department services from the Kittitas Valley Event Center, as KVEC will now employ their own maintenance staff. The Board clarified that KVEC Director Porterfield will still be able to submit maintenance requests for large and emergent issues, but will rely on her own staff for routine maintenance work and projects.

DISCUSSION/DECISION – EVENT CENTER STAFFING

KVEC Director Porterfield presented a plan to the Board to create a Maintenance Technician II position, noting that this position would take the place of her current Event Operations Aide vacancy. Director Porterfield elaborated that a Maintenance Technician II would have more experience and be able to do more complex maintenance work. Commissioner Wright expressed his support of a Maintenance Tech II position, stating that it would produce savings by diminishing the need to contract work out to other businesses/agencies. Prosecutor Zempel stated that as a Fair Board Director he also foresees cost savings as well improved response time to issues during Fair season. Director Porterfield will budget for a Maintenance Technician II position in 2020 and will begin the recruitment process before the end of the year.

Director Porterfield also inquired about the Board's support of an Office Clerk position in 2020. The Board requested more information and a draft organizational chart. Director Porterfield will bring these items to the next HR Study Session.

REQUEST TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN KITTITAS COUNTY AND TEAMSTERS LOCAL 760 FOR IMPLEMENTATION OF A COURT INTERPRETER STIPEND

Director Young presented a Memorandum of Understanding (MOU) for implementation of a court interpreter stipend for employees of the Juvenile Court Services department who were determined qualified by the Presiding Judge. She mentioned that this was just a formality, as it was already discussed at previous HR Study Sessions. Commissioner Wachsmith moved to approve the MOU between Kittitas County and Teamsters Local 760 for implementation of a court interpreter stipend. Commissioner Osiadacz seconded the motion. Motion was approved; 3:0 and the MOU was signed by the Board.

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REQUEST TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN KITTITAS COUNTY AND TEAMSTERS LOCAL 760 UNIFORMED CORRECTIONS PERSONNEL (MODIFIED MEAL PERIODS)

Director Young presented a Memorandum of Understanding (MOU) between Kittitas County and Teamsters Local 760 regarding modified meal periods for uniformed corrections personnel. She briefly summarized that this would allow a schedule modification for extenuating circumstances which prevent a Corrections Officer from taking a meal period mid-shift, such as transports. The MOU has been approved by the Sheriff and is now ready for Board approval and signature. Commissioner Wachsmith moved to approve the MOU between Kittitas County and Teamsters Local 760 Uniformed Corrections Personnel regarding modified meal periods. Commissioner Osiadacz seconded the motion. Motion was approved; 3:0 and the MOU was signed by the Board.

DISCUSSION/DECISION – 2020 BENEFITS

Director Young provided the Board with an update on 2020 benefits for staff. United Health Care, the County's current medical benefit provider, offered a 17.2% increase in premiums for 2020 which led to the Broker taking our program to the market. They received an offer from Premera that includes a one month premium holiday, which brings the average medical rate to a decrease of .51%, and an overall benefit program to a decrease of .58%. Their offer also includes a 9.5% combined medical/dental rate cap for 2021; the caveat being we move from Guardian to Premera dental. The Board requested a special meeting to go over the benefits in detail after they have had time to review the side-by-side comparison of costs and copays for each option available. Director Young will work with staff to distribute the information and schedule a meeting.


OTHER BUSINESS

None.

ADJOURN

The meeting was adjourned at 11:02 AM.

**KITTITAS COUNTY COMMISSIONERS
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Lisa Young, HR Director



Cory Wright, Chairman